

## **Pupil and Personnel Committee Remit**

This remit will be reviewed annually by the pupil and personnel committee of the governing body.

Date of last review: Autumn 2018

Date of next review: Autumn 2019

This Committee has the following members:

Mrs P Brown (Chair), Mr F Rodrigues, Mrs S Kane, Mrs K Smith, Ms E Strzelec, Mrs S Murcott, Mr JC Weaver (Head Teacher) and in attendance Mr C Turner (Deputy Head)

The remit of the committee is as follows:

### **Policy Development, Planning and Public Accountability**

- 1 To carry out an annual review of safeguarding children and child protection policy and procedures.
- 2 To approve new policies or amendments to policies.

### **Personnel Functions and Pay**

- 1 To develop and systematically review policies relating to staffing matters and to make recommendations for adoption/amendment of these to the trust board, eg pay policy and appraisal policy.
- 2 To agree and monitor a training strategy for teachers, support staff and governors.

### **Admissions and Exclusions**

- 1 To carry out statutory consultation when changes are proposed to admission arrangements (including sixth form), as outlined in the School Admissions Code (paragraphs 1.42-1.45).
- 2 To consult with the local authority on variations to the admissions number.
- 3 To review annually the behaviour and anti-bullying policies and the use of exclusion in comparison with local and national data.
- 4 To appoint a clerk to the discipline committee (who is not a governor or the headteacher).
- 5 To monitor and review pupil attendance.