

Finance and General Purposes Committee Remit

This remit will be reviewed annually by the finance and general purposes committee of the governing body.

Date of last review: Autumn 2018

Date of next review: Autumn 2019

This Committee has the following members:

Mrs P Blandamer (Chair), Mr A Macdonald, Mr J Anderson, Mrs S Fletcher, Mr JC Weaver (Headteacher) and in attendance Mr M Davies (Business Manager), Mr G Johnson (Director of Education),

Financial Matters

- 1 To receive reports from the independent financial consultant.
- 2 To approve the annual budget plan.
- 3 To monitor expenditure against the budget plan and agree adjustments as necessary.
- 4 To enter into contracts.
- 5 To operate the governing body's arrangements for obtaining quotations and inviting tenders.
- 6 To maintain inventories and security of assets.
- 7 To monitor and approve use of income from the sale of assets.
- 8 To approve a lettings policy.
- 9 To approve a charging and remissions policy.
- 10 To determine insurance arrangements.
- 11 To ensure that the grant from the DfE is used only for the purpose intended.
- 12 To approve leasing arrangements after consultation with Members of the Academy Trust.

Policy Development, Planning and Public Accountability

- 13 To determine matters relating to health and safety and the security of the premises and its occupants.
- 14 To institute a health and safety policy and arrangement for implementation.
- 15 To monitor matters relating to health and safety in relation to the above.
- 16 To approve new policies or amendments to policies.