

Uniform Policy

This uniform policy will be reviewed annually by the pupil and personnel committee of the governing body.

Date of last review: Summer 2018

Date of next review: Summer 2019

Carlton le Willows pupils are expected to wear the school uniform listed below. High standards of dress are required at all times as it reinforces the high expectations of professionalism that pupils need to meet and maintain.

Carlton le Willows Academy Uniform Information

Item	Guidance
School blazer	Compulsory for all students.
School tie (House colours)	All students must wear a tie fastened to top button.
Black trousers or Black pleated skirt	Skirts to be worn no shorter than knee length. Trousers must be secured around the waist, with a plain black belt if necessary and under garments must not show. Tight fitting stretch materials and trousers with zip side pockets are not allowed.
White shirt	To be worn buttoned up to the neck and be long enough to tuck into trousers or a skirt.
School navy blue V-neck jumper	Branded school jumper can be worn in addition to the blazer, but not as an alternative to it.
Black school shoes	To be flat and polished. No boots, canvas or trainer style footwear.
School coat	Coats should not display any large emblem or writing.
Black tights or black or white school socks	Black tights or white socks to be worn with skirt. Black socks to be worn with trousers.

PE Kit must be brought to school on days when games and PE lessons take place	
CLW games jersey	CLW white polo top
Navy blue sports shorts	Navy blue games socks
Trainers	Football boots
CLW navy blue sweatshirt (optional)	Black or white base layers (optional in cold weather)
Plain black or navy blue track bottoms (optional in cold weather or for religious observance)	Shin pads and a gum shield (advisable)

Branded school uniform can be purchased from Schoolwear Solutions, 806 Woodborough Road, Mapperley www.schoolwearsolutions.com or Just-School Wear Ltd, High Street, Arnold www.just-schoolwear.co.uk. All uniform items should be marked clearly with the owner's name.

Further guidance for pupils and parents

The school reserves the right to decide what constitutes acceptable uniform within the scope of this policy and the school's equal opportunities policy. If you are unsure about the suitability of any item of school wear, please consult with the school before purchasing. Students without correct uniform will be lent the required items by the school. They are expected to comply with this and return the items at the end of the school day. Students refusing to borrow the required clothing may not be permitted in lessons and parents will be contacted. If the problem persists disciplinary action may be the result. In exceptional circumstances, with written communication from home, a student may be permitted to attend lessons with the agreement of the school, and on the understanding that uniform will be corrected within a set timeframe.

A note from parents is required if a pupil is unable to participate in a PE lesson although these pupils are still required to bring PE clothing so that they can still access the curriculum (e.g. an officiating or coach role). A letter from a GP or consultant must be provided if a pupil is to be excused for a longer period of time.

The following items are not permitted:

- Jewellery
- Nail varnish, gel/acrylic nails or visible make-up (light foundation make-up is acceptable)
- Aerosols (use of roll-on deodorants is acceptable)
- Trainers, high or stiletto heeled shoes/boots, sling back or toeless shoes, canvas sandals or flip-flops
- Leggings, footless or patterned tights, fashion skirts/trousers
- Coloured or lettered undergarments, which are visible through the shirt
- Fashion accessories for example wide and large buckled belts
- Fashion hair accessories other than a plain black hair band or hair ribbon
- Leather or denim clothing of any sort, soft collar or polo shirts, hoodies, tracksuit tops, sweatshirts or other similar sports or designer clothing

Every lesson, pupils are expected to have a pen (must be black ink for examinations), pencil, eraser and a ruler. At the start of each academic year pupils are given a planner. Replacements can be purchased from student services.

Pupils should have a suitable school bag for carrying books and sports equipment and an apron for use in technology and art. Additionally, it would be useful if pupils had a set of mathematical instruments, a scientific calculator and some coloured pencils.

Coats must be removed on entering classrooms and other learning spaces. Winter hats and scarves may be worn in the school grounds, but not indoors. Pupils may wear hair bands or hair ribbons, but they must be plain black.

Lost property is kept at student services. Unclaimed lost property is sorted termly and maybe sent to local charity shops or disposed of.

Hair style and colour

Hairstyles can be very much up to interpretation in terms of how smart or appropriate they may be in a school setting and, as such, Carlton le Willows would like to make clear what hair styles, cuts and colours would not be appropriate for school.

- Extremely close shaven hairstyles (eg a military induction buzz cut) and hairstyles which draw notable attention to the student (eg Mohawk hairstyles) are not permitted.

- Tramlines or other shaved hair patterns (eg a buzz cut with part) or eyebrow lines are not permitted
- Unnatural colours (eg pink, blue, green, purple) and extreme contrasts of colour are not permitted.

If you are unsure about the suitability of a hairstyle, please consult with the school beforehand.

Confiscation

Breaches of this policy may result in confiscation and disciplinary action may be the result if a pupils refuses to hand in an item. Parents can collect confiscated property each Friday between 2.30pm and 3.30pm. Items will not be handed back directly to the pupil.

Equality

In formulating this policy, the school has considered its obligations under the Equality Act 2010 and specific racial, cultural or religious dress needs will be accommodated where necessary.

Disclaimer

Pupils are not required to have expensive personal possessions at school. Any pupil who brings such an item(s) into school does so at their own risk and school will not be held responsible for any loss or damage.